

Incentive Program to Support Creative and Publication Activities of Academic, Scientific, and Research Staff of MIAS CTU in Prague

Background

The Incentive Program to support creative and publication activities of academic, scientific, and research staff of MIAS CTU in Prague (hereinafter referred to as the “Incentive Program”) is issued in accordance with the **MIAS CTU Strategic Plan for 2023–2025**, specifically **Area 2: Science, Research, and Creative Activities**, which defines the fundamental values for strategic management of science and research: **Interdisciplinarity, Quality, Internationalization, and Partnership**.

The basic premise of the Incentive Program is that publication and creative activities (including grant and project activities) are an integral part of the job responsibilities of academic, scientific, and research staff of MIAS CTU in Prague.

The main purpose of the Incentive Program is to motivate and inspire staff to produce creative and publication outputs that align with the MIAS CTU Strategic Plan and support the professional growth of MIAS staff.

The Incentive Program is structured as special rewards for high-quality creative and publication outputs that promote the values of science and research at MIAS mentioned above. Rewards are granted for outputs whose thematic focus aligns with the accredited study programs of MIAS CTU in Prague.

MIAS CTU in Prague does not support or reward publications in predatory journals or publishing houses. No other support (such as translation or proofreading) is provided for such journals. Characteristics and lists of predatory journals can be found on the CTU Library website: <https://openscience.cvut.cz/en/open-access-en/control-of-predatory-in-case-of-gold-oa/>.

MIAS CTU in Prague also does not support research outputs published by MDPI.

Supported Activities

A. Publication Activities

In accordance with the Czech Government's science and research policy (Methodology for Evaluating Research Organizations M17+) and the requirements of the National Accreditation Office, this Incentive Program supports only publications in:

- Journals with an impact factor (IF) - category Jimp - listed in the Web of Science, Social Sciences Citation Index (SSCI) or Science Citation Index Expanded (**Category A1**);
- Journals indexed in the SCOPUS database (JSC) (**Category A2**);
- Scholarly books (**Category A3**) meeting the criteria of Methodology 17+:
https://vyzkum.gov.cz/storage/att/211C1D689953FFC76688C39CA5FA1999/definice_dr_uhu_vysledku.pdf

The relevant scientific fields (FORD groups) for MIAS include:

- Scientific field **1 Natural Sciences**: 1.2 Computer and Information Sciences
- Scientific field **5 Social Sciences**: 5.1 Psychology and Cognitive Sciences, 5.2 Economics and Business, 5.3 Education, 5.4 Sociology, 5.5 Law, 5.6 Political Science, 5.7 Social and Economic Geography, 5.8 Media and Communications, 5.9 Other Social Sciences
- Scientific field **6 Humanities and Arts**: 6.2 Languages and Literature, 6.4 Arts (arts, history of arts, performing arts, music)

Conditions for Participation (Section A: Publication Activities)

1. The output must be dedicated to MIAS CTU in Prague. Partial dedication results in reduced rewards.
2. The output must be registered in the author's ORCID database.
3. The output must be entered into the CTU internal database V3S.
4. Rewards go to the MIAS CTU author team; the reward is divided equally unless otherwise agreed.
5. If there are more than 4 authors, the Coordinator for Science, Research and Development decides on the reward.
6. No reward is granted if the published article is one of the project's deliverables and the author(s) have their work on the publication included within the scope of the project. A publication that is based on project research but is not specified as the project output is eligible for rewards under this Incentive Program.
7. If a journal is classified under multiple scientific fields with different Q rankings, the quartile corresponding to the designated FORD field specified above is used as the basis for determining the reward. If the journal falls under multiple scientific fields relevant to MIAS CTU as listed above, an arithmetic average of the journal's rankings across all relevant fields is calculated.

8. Book chapter rewards are calculated proportionally based on chapter length (number of pages of the chapter / total number of pages of the publication).
9. An additional 10 % reward is granted for international author teams (excluding Slovakia).

Reward Amounts for Each Publication Type

Category A1 (WoS SSCI, SCIE):

- D1 according to JIF: **100,000 CZK**
- Q1 according to JIF: **70,000 CZK**
- Q2 according to JIF: **40,000 CZK**
- Q3 according to JIF: **25,000 CZK**
- Additional: Q1 AIS + **30,000 CZK**; Q2 AIS + **12,000 CZK**

JIF = Journal Impact Factor, D = Decile, Q = quartile

Category A2 (SCOPUS, JSC):

- Q1: **20,000 CZK**
- Q2: **10,000 CZK**

Category A3 (Scholarly Book):

- Regional Impact (CZ, SK): **20,000 CZK**
- International Impact: **40,000 CZK**

B. Project Activities

Rewards for project proposal submission and successful acquisition are divided into six levels based on difficulty and strategic benefit.

Conditions for Participation (Section B: Project Activities)

Submission of a project proposal (but not accepted for funding):

- Proposal must be entered in the EZOP system and approved.
- Proposal must not be rejected for administrative reasons.
- Proposal must achieve at least 70 % of points (based on official evaluation results).
- Reward goes to the whole internal team of MIAS CTU in Prague, based on reported contributions.
- Rewards are only for the first project submission. All other submissions of the same or modified project are not granted.

Successful Acquisition

- Rewards are granted after official funding approval uploaded in the EZOP system.
- CTU internal grants are excluded.

Reward Amounts for Project Activities

Quality Level	Type of Project	Reward for Submission (in CZK)		Reward for Acquisition (in CZK)
		Lead partner	Project partner	
1. (Prestigious grants)	<ul style="list-style-type: none"> ERC projects Horizon Europe (research projects) 	60 000	40 000	5 % of funding for MIAS CTU, max. 200 000
2. (Prestigious consortium grants)	<ul style="list-style-type: none"> GAČR, TAČR (international level) Horizon Europe (individual, development) 	40 000	20 000	5 % of funding for MIAS CTU, max. 100 000
3. (Basic research projects)	<ul style="list-style-type: none"> GAČR (national) Projects within the framework of International Cooperation in Research and Development, (MŠMT) e.g., Inter-Excellence II 	20 000	10 000	5 % of funding for MIAS CTU, max. 80 000
4. (Applied research projects)	<ul style="list-style-type: none"> TAČR (national), Ministry grants 	15 000	8 000	5 % of funding for MIAS CTU, max. 50 000
5.	<ul style="list-style-type: none"> Erasmus + Life Creative Europe Interreg (Europe, Central Europe, DANUBE) 	5 000	0	5 % of funding for MIAS CTU, max. 30 000
6.	<ul style="list-style-type: none"> Visegrad Fund CEEPUS Interreg (cross-border) Operational Programs (national) 	5 000	0	5 % of funding for MIAS CTU, max. 20 000

C. Other Supported Activities

Among other supported and rewarded activities within the Incentive Program are:

Category C1 (Nomination of the output in Module M1):

- For the nomination of a result as part of MIAS CTU in Prague into Module M1 for the evaluation of research organizations according to the M17+ methodology, a reward of **10,000 CZK** will be granted to the internal creative team.
- For a result evaluated in Module M1, a reward will be granted according to the following rules:
 - Result evaluated as Level 1 in the category *contribution to knowledge or social relevance*: **100,000 CZK** for the creative team;
 - Result evaluated as Level 2 in the category *contribution to knowledge or social relevance*: **60,000 CZK** for the creative team;
 - Result evaluated as Level 3 in the category *contribution to knowledge or social relevance*: **40,000 CZK** for the creative team.

Category C2 (H-Index Increase):

For an increase in the H-index (excluding self-citations) according to the V3S CTU database, a reward will be granted according to the following rules:

- **10,000 CZK** for an increase from H = 2 to H = 3,
- **15,000 CZK** for an increase from H = 3 to H = 4,
- **20,000 CZK** for an increase from H = 4 to H = 5, and for each additional increase by one level.

The increase is assessed annually at the end of June of the given year. If the H-index increases by two or more levels, the rewards are cumulative.

Category C3 (Proofreading):

MIAS CTU will arrange and cover the fee for proofreading (English text correction) for articles that will be submitted in one of the rewarded categories A1 or A2.

If the proofreading fee is paid for the author team, the lead author on behalf of MIAS CTU is obliged to regularly inform the Department of Research and Development (MIAS) about the submission process, acceptance, rejection, or resubmission of the article to another journal, and to notify in advance of any additional costs related to the publication of the article.

Category C4 (Open Access Fees):

The Open Access (OA) fee is covered if it concerns an A1-type publication as defined above and if the OA fee is part of the Article Processing Charge (APC). If this is not the case, the approval of

the OA fee is decided by the Coordinator for Science, Research and Development of MIAS CTU in Prague, based on the qualitative criteria of the journal and the publisher.

Category C5 (Science Popularization):

The Director of MIAS CTU in Prague may grant a reward for the popularization of science, which refers in particular to activities aimed at increasing public awareness of achievements in science (and possibly technology), scientific methods, etc. The goal of science popularization is to provide information to the public, to spark interest in scientific fields, to inspire future scientists among children and young people, and to gain support for science, including financial support.

Final Provisions

1. The proposal for awarding financial rewards is submitted to the Director of MIAS CTU in Prague by the Department of Research and Development after approval by the Coordinator for Science, Research and Development, twice a year — at the end of June and at the end of December of the given year. A staff member of the above-mentioned department prepares the proposal based on data from the V3S, EZOP, and SKV systems (Module 1 MŠMT). If necessary, the staff member may contact the author of the publication or the principal investigators of the projects to provide the required information (e.g., contribution shares, etc.).
2. Support under this Incentive Program is not automatically granted and is subject primarily to the availability of funds allocated for science and research support at MIAS CTU in the given calendar year.
3. Contract research is not included in the Incentive Program and is governed by its own document: Rules for Contract Research at MIAS CTU in Prague.
4. The staff of MIAS CTU in Prague shall promote the results of their own scientific work with the aim of increasing their citation impact in accordance with ethical standards and principles of scientific work and the dissemination of results, and shall refrain from any activities that could be considered manipulative, unethical, or damaging to the reputation of CTU in Prague.
5. The Department of Research and Development at MIAS CTU in Prague is responsible for the administrative management of the Incentive Program.

Issued in Prague on: 23rd October, 2024

The Incentive Program takes effect on: 23rd October, 2024